

GOWN COLLECTION AUTHORIZATION LETTER

Graduand's Details

I, _____ (Name of Graduand) of the

_____ (Programme Code or Name)

(I.C./Passport No. _____) residing at (address in full):

(Contact No. _____)

authorize:

Mr./Ms. _____ (Parent/Sister/ Brother/Relative/Friend, if

others, please specify _____) to collect my gown on my behalf.

Gown Collector, please fill here:

I, (Name of Collector) _____

(Collector's I.C. No. _____) agree to collect the above graduand's gown.

My contact details are as follows :

Gown Collector's Address : _____

Telephone No. : (H) _____ (O) _____ (M) _____

I (Graduand) will be responsible for any damages or loss of the graduation gown.

Graduand's signature: _____

Name: _____ Date: _____

Collector's signature: _____

Name: _____ Date: _____